

## **Malibu Jewish Center & Synagogue Dues Adjustment 2009-2010**

Dear Congregant,

MJC&S strongly believes that our Synagogue and programs should be open to everyone, regardless of their financial situation. It is our expectation that, from time to time, assistance will be provided to some Synagogue Members based on individual needs, and MJC&S is pleased to be able to help those truly needing help.

**Because Dues adjustments are re-evaluated each year, we ask that you re-apply each year even if you received an adjustment last year.**

As we hope that you can appreciate, the Dues Assistance Committee has an extraordinarily difficult task evaluating the needs of individual synagogue members while simultaneously maintaining the fiscal integrity of the Synagogue. We appreciate your cooperation and patience.

MJC&S would like to assure you that our entire process has been designed to be confidential and no one will be involved in the process or have access to your personal information that is not directly a participant in our dues adjustment process.

So that we can evaluate your family's needs, we are requesting that you:

- Answer the questions on the back of this paper
- Complete your Membership Registration Agreement as if no assistance is required so that each category can be evaluated fairly.
- Previous two [2] years of tax returns, may be requested.

As soon as the completed forms are received you will be contacted by the Executive Director and arrangements will be made.

If you have any questions about the process, please feel free to contact me.

Thank you,

PAM KATZ  
*Executive Director*

***(Continued on Back)***

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**1. \$ \_\_\_\_\_ Total Obligation Due:** from Step C on Membership Agreement  
*(Should include Dues, School, and Miscellaneous Fees)*

**A. \$ \_\_\_\_\_ Total adjustment you are requesting**

**B. \$ \_\_\_\_\_ Total amount you wish to pay each month by**

**Automatic Credit Card**

**2.** Please explain any special circumstances, which may assist us in evaluating your request. Special circumstances could include temporary employment or housing situations, special schooling requirements for your children, or obligations to extended family members.

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**3.** Please provide any other information that you would like to share with the Dues Adjustments Committee that will help the committee evaluate your request.

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Signature

Date